



This form can be used to sell all or part of your investments.

Please complete this form using BLOCK capitals.

Part 1 Personal Details

Investor Reference:

Designation (if applicable):

Title (please tick): Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Preferred Title: ☐ (Please specify):

Surname:

Other names (in full):

Permanent residential address:

Postcode:

Other address (if different from the registered address):

Postcode:

Correspondence address ☐ Ad Hoc Address ☐

Date of birth:

Telephone: Daytime: Alternative:

Nationality:

Occupation (Role)

Armed forces	<input type="checkbox"/>	Clerical	<input type="checkbox"/>	Self employed	<input type="checkbox"/>	Semi-skilled worker	<input type="checkbox"/>
Clerical supervisor	<input type="checkbox"/>	House maker	<input type="checkbox"/>	Service sector	<input type="checkbox"/>	Skilled worker	<input type="checkbox"/>
Manager	<input type="checkbox"/>	Professional	<input type="checkbox"/>	Skilled worker supervisor	<input type="checkbox"/>	Student	<input type="checkbox"/>
Professional support	<input type="checkbox"/>	Retiree	<input type="checkbox"/>	Unemployed	<input type="checkbox"/>	Unskilled worker	<input type="checkbox"/>
Sales	<input type="checkbox"/>	Sales supervisor	<input type="checkbox"/>	Other:			

Part 1 Personal Details - continued

Occupation (Industry)

Aerospace and defence	<input type="checkbox"/>	Agriculture, forestry and fishing	<input type="checkbox"/>	Hospitality and leisure	<input type="checkbox"/>	Insurance	<input type="checkbox"/>
Arms dealers and manufacturers	<input type="checkbox"/>	Asset and wealth management	<input type="checkbox"/>	Manufacturing	<input type="checkbox"/>	Media and entertainment	<input type="checkbox"/>
Automotive	<input type="checkbox"/>	Banking and capital markets	<input type="checkbox"/>	Minings & Minerals	<input type="checkbox"/>	Money service bureaux	<input type="checkbox"/>
Bureau De Change	<input type="checkbox"/>	Business services	<input type="checkbox"/>	Non conventional financial services	<input type="checkbox"/>	Oil and gas	<input type="checkbox"/>
Capital projects and infrastructure	<input type="checkbox"/>	Cash converters	<input type="checkbox"/>	Pharmaceutical and life sciences	<input type="checkbox"/>	Power and utilities	<input type="checkbox"/>
Charities	<input type="checkbox"/>	Chemicals	<input type="checkbox"/>	Precious metals and jewellers	<input type="checkbox"/>	Private equity	<input type="checkbox"/>
Deposit box services	<input type="checkbox"/>	Distribution	<input type="checkbox"/>	Real estate	<input type="checkbox"/>	Retail and Consumer	<input type="checkbox"/>
Education	<input type="checkbox"/>	Engineering and construction	<input type="checkbox"/>	Retail cash intensive (food/takeaway/laundrette/nail bar/beautician/ convenience store)	<input type="checkbox"/>	Social services	<input type="checkbox"/>
Financial services	<input type="checkbox"/>	Foods, drink and tobacco	<input type="checkbox"/>	Sovereign Investment Funds	<input type="checkbox"/>	Technology & telecommunications	<input type="checkbox"/>
Forest Paper and Packaging	<input type="checkbox"/>	Gambling and casinos	<input type="checkbox"/>	Transport and logistics	<input type="checkbox"/>	Trustee	<input type="checkbox"/>
Government and public services	<input type="checkbox"/>	Healthcare	<input type="checkbox"/>	Other/Miscellaneous:			

Nominated Person:

(If you wish to nominate a person to have access to obtain information on your account on your behalf, please fill the details below – please note this person will **not** have authority to place a dealing instruction on your account or make any other changes to your account)

Nominated person's name:

Address:

Contact number:

Part 2 Instruction to sell

I confirm I would like to sell:

- ☐ all units/shares in my account
- ☐ some of the units/shares in my account (please complete the section below)

Units/shares to sell (partial sales only)

(Please specify the value in £ or the number of shares or the percentage of holding you would like to sell, in the relevant column below)

Fund name	Product (e.g. ISA)	£	Shares/Units	%

Part 3 To have your sale proceeds paid into your bank or building society account

If we have previously accepted instructions to pay all future sale proceeds into your bank or building society account in respect of this account, and those instructions have not changed, you do not need to complete this section.

The bank or building society account must be a personal account in your own name, or a joint account which includes your own name.

We may need to request further documentation to verify your bank details, we will get back in touch if this is required.

IMPORTANT – please read: Bank account details for payment

Any future sale proceeds for this account will also be paid directly into this bank or building society account. It is your responsibility to inform us of any changes to your account details.

Bank or Building Society:	Account holder's name(s): (This must be exactly as stated on your bank account)
Address:	
Account No:	
Postcode:	
Building Society Roll No (if appropriate):	
Sort code:	

Part 4 About your Direct Debit

(If you do not have an active Direct Debit please go to section 05)

I/we also make monthly payments by Direct Debit:

- ☐ and would like to **stop** making these payments
- ☐ and would like to **continue** making these payments

Part 5 Your declaration and signature

Important note

All registered holders should sign this form. Please note we will not be able to release the sale proceeds unless we have successfully verified each holder's identity.

We will send you your sale proceeds directly to your bank or building society account (subject to satisfactory verification of your account details) normally on the third business day after we carry out your instructions. It is your responsibility to ensure that the account details we hold for you are correct. In the event that; sale proceeds are returned by your bank or building society, we are unable to verify your account details, or unable to make a direct credit transfer for some other reason, we will send you the sale proceeds by cheque to your registered address payable to you or, in the case of joint account holders, to both.

If you have changed your name, you must send us an original legal document indicating the change, or a copy that has been certified as a true copy by a bank, solicitor or an authorised financial adviser.

If you have changed your address, please complete our Change of Address form.

I instruct abrdn Fund Managers Limited to conduct the sale instruction(s) as detailed in part 2 of this form.

Your signature:	Names (in capital letters):	Date:
1 st Joint holder's signature:		Date:
2 nd Joint holder's signature:		Date:
3 rd Joint holder's signature:		Date:

Useful information

Mail your form to: abrdn Fund Managers Limited, PO BOX 12233, Chelmsford, CM99 2EE

UK: 0345 113 6966

International: +44 (0) 1268 445 488

(Mon–Fri 9am–5.30pm) Call charges may vary

