



Employee ISA Application Form

This form is for investing in a Stocks and Shares ISA with abrdn Fund Managers Limited.

Before you sign this form you must read an up-to-date version of the Key Investor Information Document(s) for each fund in which you want to invest, the Supplementary Information Document and the Staff Terms & Conditions.

Part 1 - Name and address

Please use block capitals

Full Name:

National Insurance number:

Existing Investor Reference:

Agency Code: **2STAF**

Nominated Person:

(If you wish to nominate a person to have access to obtain information on your account on your behalf, please fill the details below – please note this person will **not** have authority to place a dealing instruction on your account or make any other changes to your account)

Nominated person's name:

Address:

Contact number:

Investor eligibility

In order to open a staff ISA, you must be a MyFunds client with an existing staff account open with abrdn Fund Managers Ltd. One of the eligibility requirements for this ISA is for you to be an employee or pensioner. Employee means a current permanent employee (which includes fixed term employees but excludes temporary workers and contractors) of abrdn plc or each of its wholly-owned subsidiaries who has a current valid abrdn staff ID number. It also includes a person listed as a director of a company within the abrdn group on The Registrar of Companies for England and Wales, Scotland or Northern Ireland. A pensioner means an individual who was an employee immediately before his or her retirement, who is a current member of the abrdn group pension plan and who has a current valid abrdn group pension plan number. By making this application you are confirming that you meet the eligibility requirements set out in section 2.1 of the Staff Terms and Conditions, which include the above.

The Staff Terms and Conditions (including the availability of the special unit class) are not part of your contract of employment and can be changed in accordance with the ISA Terms & Conditions.

PLEASE NOTE: Family members, spouses and/or partners are not eligible.

Date of Birth (DD/MM/YYYY)

Permanent Residential Address:

Postcode:

Contact telephone:

Contact email:



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Part 2 – Investment details (accumulation shares)

Please select the investment fund(s) and units/shares (shares) you wish to invest in and state the amount you wish to invest.

Please note, for each fund there is a minimum lump sum and minimum regular monthly amount. The minimum amounts are provided in the latest Fund Prospectus of the company.

ISIN Code	Fund name	Lump sum investment	Regular monthly investment	ISIN Code	Fund name	Lump sum investment	Regular monthly investment
GB00B89Y2F78	abrdrn AAA Bond Fund	£	£	GB00B994DF14	abrdrn MyFolio Managed III Fund	£	£
GB00BRJL8200	abrdrn American Equity Enhanced Index Fund	£	£	GB00B98ZB171	abrdrn MyFolio Market I Fund	£	£
GB00B7JJXV88	abrdrn North American Small & Mid-Cap Equity Fund	£	£	GB00B8DBXT51	abrdrn MyFolio Market II Fund	£	£
GB00BRJL7W38	abrdrn Asia Pacific Equity Enhanced Index Fund	£	£	GB00B8CR0L51	abrdrn MyFolio Market III Fund	£	£
GB00BPQFN606	abrdrn Asia Pacific Equity Fund	£	£	GB00B8DCVN82	abrdrn MyFolio Market IV Fund	£	£
GB00BYMMKL21	abrdrn Sterling Corporate Bond Fund	£	£	GB00B98WMJ38	abrdrn MyFolio Market V Fund	£	£
GB00B4X07W51	abrdrn Investment Grade Corporate Bond Fund	£	£	GB00B994BC43	abrdrn MyFolio Multi-Manager I Fund	£	£
GB00BRK0JW36	abrdrn Diversified Growth & Income Fund	£	£	GB00B7WH3M09	abrdrn MyFolio Multi-Manager II Fund	£	£
GB00B99K9849	abrdrn Dynamic Distribution Fund	£	£	GB00B8H5RP73	abrdrn MyFolio Managed V Fund	£	£
GB00B84H4K00	abrdrn MyFolio Managed IV Fund	£	£	GB00B9912668	abrdrn MyFolio Multi-Manager III Fund	£	£
GB00B99HMR51	abrdrn Ethical Corporate Bond Fund	£	£	GB00B990GN80	abrdrn MyFolio Multi-Manager IV Fund	£	£
GB00B24FRC55	abrdrn Emerging Markets Equity Enhanced Index Fund	£	£	GB00B8KH1D62	abrdrn MyFolio Multi-Manager V Fund	£	£
GB00BRJL7Y51	abrdrn European Equity Enhanced Index Fund	£	£	GB00BWK27202	abrdrn Sterling Bond Fund	£	£
GB00BPBR9V84	abrdrn Europe ex UK Equity Fund	£	£	GB00B3L0Q908	abrdrn Sterling Money Market Fund	£	£
GB00B87XTB15	abrdrn Europe ex UK Income Equity Fund	£	£	GB00BD38GT22	abrdrn Short Dated Corporate Bond Fund	£	£
GB00B840FG25	abrdrn Europe ex UK Ethical Equity Fund	£	£	GB00BP25RD93	abrdrn Short Duration Global Inflation-Linked Bond Fund	£	£
GB00BYMMJJ36	abrdrn Europe ex UK Smaller Companies Fund	£	£	GB00BPBR9H41	abrdrn Strategic Bond Fund	£	£
GB00B9BQ4L83	abrdrn Global Balanced Growth Fund	£	£	GB00BZB1N416	abrdrn UK All Share Tracker Fund	£	£
GB00B8MZTL23	abrdrn MyFolio Managed II Fund	£	£	GB00BRJL8648	abrdrn UK Equity Enhanced Index Fund	£	£

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Part 2 – Investment details (accumulation shares) (continued)

ISIN Code	Fund name	Lump sum investment	Regular monthly investment	ISIN Code	Fund name	Lump sum investment	Regular monthly investment
GB00BPQFQ500	abrtn Emerging Markets Equity Fund	£	£	GB00BPBR9S55	abrtn UK Sustainable and Responsible Investment Equity Fund	£	£
GB00B8TRWT07	abrtn Emerging Markets Income Equity Fund	£	£	GB00B6TVPS86	abrtn UK Income Unconstrained Equity Fund	£	£
GB00B8PR0L20	abrtn Global Infrastructure Equity Fund	£	£	GB00BR1YML43	abrtn UK Income Equity Fund	£	£
GB00B8YSV350	abrtn Global Focused Equity Fund	£	£	GB00B99MHN14	abrtn UK Value Equity Fund	£	£
GB00B00ZJZ29	abrtn Global Inflation-Linked Bond Fund	£	£	GB00B99NJJ10	abrtn UK Ethical Equity Fund	£	£
GB00B86QF572	abrtn Global Real Estate Fund	£	£	GB00B83BLW42	abrtn UK Government Bond Fund	£	£
GB00B8DT4R48	abrtn Global Real Estate Share Fund	£	£	GB00BPBR9J64	abrtn UK Mid-Cap Equity Fund	£	£
GB00B777Y552	abrtn Global Smaller Companies Fund	£	£	GB00BYPHP759	abrtn UK Real Estate Fund	£	£
GB00B99G2832	abrtn High Yield Bond Fund	£	£	GB00BYPHF36	abrtn UK Real Estate Feeder Fund	£	£
GB00BRJL8424	abrtn Japan Equity Enhanced Index Fund	£	£	GB00B99H3M72	abrtn UK Smaller Companies Fund	£	£
GB00B7VR8602	abrtn MyFolio Managed I Fund	£	£	GB00BRJL8085	abrtn World Equity Enhanced Index Fund	£	£

Investment details

Important

Please complete the boxes below to confirm the tax year you are applying in. For example, if you applied for your ISA on or after 6 April 2024 this would be the 2024/25 tax year.

† This amount must be the total of the lump sum(s) from the table above

* Cheques must be made payable to "abrtn Fund Managers Limited" and attached to this form, and must be drawn on your bank account.

** This amount must be the total of the regular monthly investment(s) from the table above.

Stocks and Shares ISA.

I apply to subscribe to a Stocks and Shares ISA in the tax year / and each subsequent tax year until further notice.

For lump sum investment:

I enclose a cheque* for £ †

ISA Investor Bank Details

Investment details (continued)

For regular monthly investment:

I would like to subscribe £ **

Monthly investments must be paid by Direct Debit. Please complete part B on page 5.

I would like the regular monthly investment to start from 0 1 - M M - 2 0 Y Y

Part 3 – Regular withdrawal facility

Please note: The minimum regular withdrawal for all funds is either £25 or 0.5% of the value of your ISA (provided that this % equates to a minimum of £25). The value of your ISA must be at least £500 at all times to allow regular withdrawals to be made. Please contact the Customer Services team for further details.

* ISIN codes can be found on page 1 and 2 of this form.

Complete this section if you will be making a regular withdrawal from your investment.

Fund name:	ISIN code*:
Fund name:	ISIN code*:
Fund name:	ISIN code*:
Fund name:	ISIN code*:
Fund name:	ISIN code*:
Fund name:	ISIN code*:

How often do you want the withdrawal paid?

Monthly Quarterly Half yearly Yearly

If you wish to withdraw a fixed amount for each payment, please indicate how much you want each payment to be. For example, if you want to withdraw £100 each month (£1200 per year) tick the monthly box and write £100 in the payment box.

If you wish to withdraw a percentage of your holding, indicate the annual percentage amount. For example, if you want to withdraw 6% per year but paid at quarterly intervals, tick the quarterly box and write 6% in the percentage box.

I would like the payments to start from 06/ /20

Please note: payments will be made into your nominated bank account, the details of which are completed overleaf in Part A.

Part A – Bank Details

PLEASE NOTE: Part A and Part B must be the same bank account

I hereby instruct abrdn Fund Managers Limited to arrange for payments (withdrawals) to be paid direct to my bank or building society account, as detailed below:

Account holder(s):
Bank/Building society address (in full):
Postcode:

ISA Investor Bank Details

Part A – Bank Details* (continued)

If you are completing Part B, these bank account details must match

Bank or building society account number:

Branch sort code:

Roll number:

Part B – Direct Debit Details†

† Please complete if you are making regular investments.

1. Complete the direct debit to instruct your bank/building society to make payments from your account.
2. If the payment date falls on a weekend or bank holiday, your account will be debited within two working days of the payment date.
3. Please ensure that the instruction is signed and dated and the Direct Debit Guarantee is detached before the form is returned to us.

All monthly investments must be paid by Direct Debit.

If you are making investments by Direct Debit, complete the Direct Debit Instruction below after reading the instructions above.

Instruction to your bank or building society to pay by Direct Debit

Issued by: abrdn Fund Managers Limited, 280 Bishopsgate, London, EC2M 4AG

Service user number: 178018

Reference no. (for official use only):

Name and full postal address of your bank or building society:

Postcode:

Account Name:

Bank or building society account number:

Branch sort code:

Reference number:

Instructions to your bank/building society:

Please pay abrdn Fund Managers Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with abrdn Fund Managers Limited and, if so, details will be passed electronically to my bank/building society.

Signature:

Date (DD/MM/YY):

For abrdn Fund Managers Limited official use only

This is not part of your instruction to your bank or building society

Banks and building societies may not accept Direct Debit Instructions for some types of account.

Part C – Direct Debit Guarantee

This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

- If there are any changes to the amount, date or frequency of your Direct Debit abrdn will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request abrdn to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by abrdn or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when abrdn asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Your Direct Debit Guarantee to tear off and retain is on page 7 of this form.

It is important that you keep this safe.

Investor's Declaration

Part 4 – Data Protection Notice

We will collect and use personal information about you (and other named individuals, where applicable) as provided on this application in order to provide this product or service and manage our relationship with you.

The information collected may be shared with other parts of abrdn plc, and other companies we work with to support us in the provision of this product or service. We may also share your information with our regulators and HM Revenue & Customs, where necessary and lawful to do so. Whenever we share your personal information, we will do so securely and only where necessary to provide the agreed service.

The majority of your information is processed in the UK or European Economic Area (EEA). However, some of your information may be processed by us or the third parties we work with in countries outside of the UK or the EEA. Where your information is being processed outside of the UK or the EEA, we take additional steps to ensure that your information is protected to at least an equivalent level as would be applied by UK or EEA Data Protection Laws e.g. we will put in place legal agreements with third parties and abrdn affiliates with ongoing oversight to ensure they meet these obligations.

For more information on how abrdn processes personal information and what your rights are, please see our Privacy Notice online at www.abrdn.com/en-gb/privacy-notice.

Contact details can be found in the Supplementary Information Document ('SID'), under 'How to contact us'.

Part 5 – Money Laundering Regulations

To comply with Money Laundering Regulations, we may verify your identity, by carrying out an online check with a reference agency. Where an online check is carried out, the agency will verify your identity against public records and it will also check whether you have a credit history (but it will not disclose any information about your actual borrowings). The agency will add a note to show that an identity check was made to your credit file, but this information will not be available to any third parties. If the online check does not confirm your identity, we will carry out a manual check and we may need to contact you for further information. We regret we cannot offer any alternative process.

Acceptance of this application is subject to satisfactory completion of identity verification checks within 30 days of the application date.

Part 6 – Declaration

I declare that

- all subscriptions made, and to be made, belong to me;
- I am 18 years of age or over;
- I understand that I can access the Key Investor Information Documents (KIIDs) for my chosen funds (where available) by calling abrdn, and have read them prior to finalising my investment decision;
- I have not subscribed and will not subscribe more than the overall subscription limit in total to any combination of permitted ISAs in the same tax year;
- I am resident and ordinarily resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform abrdn Fund Managers Limited if I cease to be so resident and ordinarily resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties;
- I understand that abrdn Fund Managers Limited can accept no responsibility for any losses incurred as a result of a delay in the submission of this application.

Investor's Declaration

Part 7 – Important Information and Declaration

I have read the Data Protection Notice in Part 5 and I agree that my personal data may be used for the purposes described (subject to me exercising my right not to be contacted with details of other products and services).

I authorise abrdn Fund Managers Limited:

- To hold my cash subscriptions, ISA investments, interests, dividends and any other rights or proceeds in respect of those investments and any other cash;
- To make on my behalf any claims to relief from tax in respect of ISA investments; and
- On my written request to transfer or pay to me as the case may be, ISA investments, interest, dividends, rights or other proceeds in respect of such investments or any cash.

Before signing this Application Form you should read the Staff Terms & Conditions carefully, as this is the document on which we rely. You should also read the Key Investment Information Document(s) for your chosen fund or funds. If you have any questions, you should ask us before signing.

I agree to the Staff Terms and Conditions.

I agree and understand that abrdn Fund Managers Limited may use the Delivery versus Payment exemption as detailed in the Staff Terms & Conditions.

I authorise you to carry out electronic identification checks if required.

I declare that the information given is correct to the best of my knowledge and belief and that I will inform abrdn Fund Managers Limited of any change in the information given.

Part 8 – Client Signature

Read the Important Information and Declaration above.

Check that you have completed ALL sections of the application form.

Sign that you agree to the Declaration and Important Information.

Signature:

Date:



Direct Debit Guarantee – Please tear off and keep safely

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit abrdn will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request abrdn to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by abrdn or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when abrdn asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Useful information

Customer information 0345 113 6966 (Call charges may vary)

<https://www.abrdn.com/en-gb/myfunds>

Mail your form to: abrdn Fund Managers Limited, PO BOX 12233, Chelmsford, CM99 2EE