



For financial adviser use only. It should not be distributed to, or relied upon by retail clients.

GIA & ISA Illustration Tool Quick Guide

abrdn.com

Account details

What you will see

1. Adviser details
Hide

Your details will be automatically saved for next time, and will also be available to import into the new version if you 'Export your portfolios'.

Adviser name:	<input type="text"/>
Adviser firm:	<input type="text"/>
Telephone:	<input type="text"/>
Email:	<input type="text"/>
Fax:	<input type="text"/>
Address Line 1:	<input type="text"/>
Address Line 2:	<input type="text"/>
Address Line 3:	<input type="text"/>
Postcode:	<input type="text"/>

2. Client details
Clear Client Data

Client name:	<input type="text"/>
Elevate account / reference number:	<input type="text"/>

3. Elevate ISA
Remove ISA (Please select)
Reset to default

Single premium:	<input type="text" value="£0.00"/>	
Transfer:	<input type="text" value="£0.00"/>	
Regular payment:	<input type="text" value="£0.00"/>	
Regular payment frequency:	<input type="text" value="Monthly"/>	<i>Monthly, Quarterly, Half-yearly or Yearly</i>
Withdrawals type:	<input type="text" value="£"/>	<i>No, £ or %</i>
Withdrawal amount:	<input type="text" value="0.00"/>	<i>Per payment</i>
Withdrawal frequency:	<input type="text" value="Monthly"/>	<i>Monthly, Quarterly, Half-yearly or Yearly</i>
Ongoing adviser charge type:	<input type="text" value="%"/>	<i>No, £ or %</i>
Amount:	<input type="text" value="0.00"/>	
Charging frequency:	<input type="text" value="Monthly"/>	<i>Monthly, Quarterly, Half-yearly or Yearly</i>

Enter adviser details and client details.

Add Elevate ISA and/or GIA details to the illustration including one-off payments or transfers, regular contributions or regular withdrawal and add any initial or ongoing adviser charges to be included in the illustration.

Elevate Portfolio Charge

What you will see

5. Elevate Portfolio and Fund charges

a. Elevate Portfolio Charge Reset to default

The tiered charge which applies is highlighted in **bold**.

Include other Elevate investments (£):

Standard Elevate Portfolio Charge Customise

Please include the total value (£) of your existing Elevate investments, which can also include third party and linked accounts.

£0.00 - £149,999.99	0.30% ←
£150,000.00 - £999,999.99	0.25%
£1,000,000.00 - £2,499,999.99	0.20%
£2,500,000.00 - £4,999,999.99	0.15%
£5,000,000.00 and above	0.10%

5. Elevate Portfolio and Fund charges

a. Elevate Portfolio Charge Reset to default

The tiered charge which applies is highlighted in **bold**.

Include other Elevate investments (£):

Standard Elevate Portfolio Charge Customise

Please enter the Elevate Charging structure to be applied

Please include the total value (£) of your existing Elevate investments, which can also include third party and linked accounts.

£0.00 - £4,999.99	0.00%
£5,000.00 - £9,999.99	0.00%
£10,000.00 - £24,999.99	0.00%
£25,000.00 - £49,999.99	0.00%
£50,000.00 - £74,999.99	0.00% ←
£75,000.00 - £99,999.99	0.00%
£100,000.00 - £149,999.99	0.00%
£150,000.00 - £249,999.99	0.00%
£250,000.00 - £499,999.99	0.00%
£500,000.00 - £749,999.99	0.00%
£750,000.00 - £999,999.99	0.00%
£1,000,000.00 - £1,499,999.99	0.00%
£1,500,000.00 - £2,499,999.99	0.00%
£2,500,000.00 - £4,999,999.99	0.00%
£5,000,000.00 and above	0.00%

In the latest version of the tool, the Elevate Portfolio Charge (EPC) structure is pre-populated and will automatically indicate the relevant tier applicable to the collective investment made by the client.

You can also include any existing Elevate investments such as linked accounts and third party accounts to ensure the correct tier is highlighted.

If you are a firm with bespoke terms you can enter these by selecting the 'Customise' radio button in the 'Elevate charges' section and enter the percentage (%) amount for each tier.

Save and edit portfolio baskets

What you will see

b. Fund charges Reset to default

Elevate ISA Fund Selection

Growth rates for ISA investments: Low (-1.5%/1.5%/4.5%), Medium (0.5%/3.5%/6.5%), High (2.0%/5.0%/8.0%)

Select individual funds
 Generic investment funds
 Choose saved portfolio

Select from previously saved portfolio of funds that you regularly use. You can add or delete funds to make revisions to the portfolios and save the changes, or select 'View all portfolios' to make revisions directly.

Portfolio name: Test 1

Search fund name or code	Fund code	Initial fund charge (%)	Ongoing charges figure (%)	Fund Rebate (%)	Percentage of money invested (%)
Cash	Cash	0.00%	0.00%	0.00%	100.00%

View all portfolios
Create new portfolio

Delete selected saved portfolio

Please select the portfolio you require then click select

- Cash only
- Test 1

Close
Select

Once you have entered all the funds for the proposed client portfolio, you can save multiple fund lists for re-use or editing later.

Add all the required funds to the 'Fund selection' table and select the 'Create new portfolio' button.

You will be prompted to give the basket a name. Once created, you can select from a list of all your baskets by selecting the 'Choose saved portfolio' radio button at the top of the section.

Your full list will be presented within the table allowing you to edit and save any further revisions. If you select 'View all portfolios' you can see all the fund lists, where you can edit the lists directly (please note this is fund code only).

Generic investment

What you will see

Elevate ISA Fund Selection

Growth rates for ISA investments: *Low (-1.5%/1.5%/4.5%), Medium (0.5%/3.5%/6.5%), High (2.0%/5.0%/8.0%)*

Select individual funds Generic investment funds Choose saved portfolio

Enter the details of your own generic investment profile and the charges.

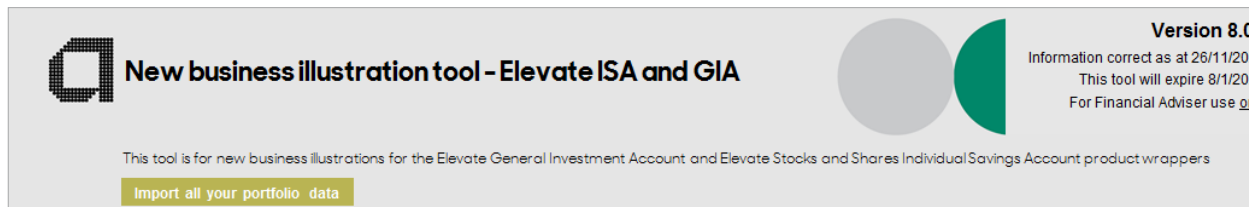
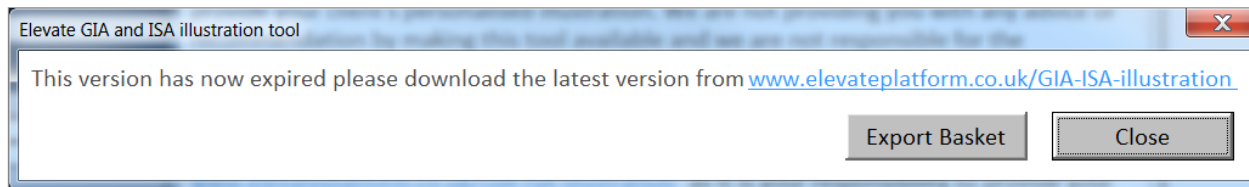
Investment profile name	Initial fund charge (%)	Ongoing charges figure (% pa)
Test	0.00%	1.50%

[Generate Illustration](#)

Should your firm promote your own 'generic investment funds' you can represent this by selecting the relevant radio button under the 'Elevate fund Selection' section. Once all the details are entered select 'Generate illustration'.

Export and import your saved baskets

What you will see



After you've created a number of portfolios you do not have to re-key this every time the tool is updated. You can now export all this information into the new version without having to re-key. Your details from the '**Adviser details**' section will be included too.

When the tool expires select the '**Export basket**' button and save the file to a location of your choice.

Download the new version, read and accept the Terms of use. Select '**Import all your portfolio data**' and select the file you have just saved.

This will import all your previously saved baskets.

Get to know us better

We hope you've got a good insight into our platform and the potential benefits it can bring to you and your firm. If there is anything more you want to know, please contact us.

Call us on 0345 600 2399

Our lines are open 9am to 5pm, Monday to Friday. As part of our commitment to quality service and security, telephone calls may be recorded.

Email us at Elevate_Enquiries@abrdn.com

Please be aware that emails are not secure as they can be intercepted, so think carefully before sharing personal or confidential information in this way.

Address

Elevate, PO Box 6877, Basingstoke, RG24 4RT

For more information visit abrdn.com/adviser

Elevate Portfolio Services Limited is part of abrdn Group, which comprises abrdn plc and its subsidiaries.

Elevate Portfolio Services Limited is registered in England (01128611) at 280 Bishopsgate, London, EC2M 4AG, and authorised and regulated by the Financial Conduct Authority.

SLE0296 1222

abrdn.com

STA1122346858-001